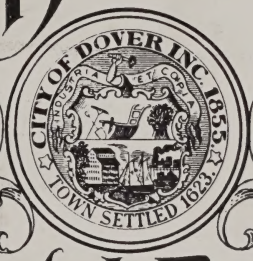
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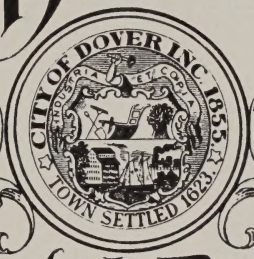


Annual Reports

1953

NEW HAMPSHIRE
STATE LIBRARY

City of Dover, N. H.



Annual Reports

1953


MUNICIPAL BUILDING

ADMINISTRATIVE OFFICERS

Mayor	Maurice J. Murphy
Assessors	George Carberry
	Albert Marcotte
	George Garland
Cemetery Superintendent	Francis Lennon
City Attorney	James Jackson
City Clerk and Purchasing Agent	Alfred J. Guilmette
City Collector	Edgar Bois
City Engineer	Gerard Crawford
City Librarian	Miss Anne Elizabeth Leach
City Treasurer	Thomas P. Duffy
Finance Director	Robert W. Herlihy
Fire Chief	Thomas W. Clancy
Highway Superintendent	Edward C. Smith
Overseer of the Poor	Mrs. Helena M. Dillon
Parks Superintendent	Lawrence J. Myers
Police Chief	John J. Murphy
Public Works Director	Maurice J. Myers
Sanitation Officer	Dr. Max Winer
Water Superintendent	William N. Shaheen (Resigned July 8, 1953)
	Patrick F. Hanratty (Appointed Dec. 6, 1953)
Wentworth Hospital Director	Miss Mary H. Callahan

MUNICIPAL OFFICERS

City Council: Carroll E. Hall, Acting Mayor, Leo E. Carroll, Andrew R. Courteau, Rene Goulet, Ernest W. Hemon, Raymond Loughlin, W. Raymond Stackpole, Harold E. Wentworth, H. Howard Hartford, Appointed, Howard Hartford, Maurice J. Murphy, Mayor, Chairman, James Jackson, City Solicitor, Alfred J. Guilmette, Clerk.

Planning Board: Maurice J. Murphy, Mayor, Alfred J. Guilmette, Carroll E. Hall, Council, Eugene S. Meserve, Chairman, James F. Behan, Clerk, Arthur Dubois, Acting Chairman, Lawrence R. Neally, Albert Bernard, John E. Stevens.

School Committee: Maurice A. Blais, Chairman, Charles A. Crocco, Secretary, Robert E. Keefe, Thomas H. Keenan, Eugene Meserve.

Zoning Board of Adjustment: Edward V. McDonald, Chairman, Kenneth Clark, Paul Karkavelas, Bernard J. Paul, Stanley Thorpe.

Hospital Trustees: Louis Stocklan, Chairman, Kelly Wynot, Albert L. Nelson, Patrick H. McManus, Charles F. Hartnett, Clerk.

Cemetery Trustees: C. Arthur Hull, Chairman, Ernest H. Jenness, Clerk, H. Nason Avery, A. Thornton Gray, James E. Wentworth.

Library Trustees: Hector J. Desjardin, Chairman, Francis R. Dodge, Clerk, Leo Flanagan, Wiliam A. Piper, Michael J. Nadeau.

Trustees of the Trust Funds: John F. McNally, Roy B. Ireland, Robert Herlihy.

Park Commissioners: Thomas B. Markey, Chairman, Charles H. Hall, Harry Makris.

Water Commissioners: Alfred Mairs, Chairman, Frank Stevens, Samuel B. Blair.

Dover Housing Authority: Edward Murphy, Guy Wiggin, Samuel W. Greene, Louis Stocklan.

Joint Building Committee: Eugene Meserve, Chairman, Maurice Blais, Charles A. Crocco, Robert E. Keefe, Thomas H. Keenan, Andrew Courteau, Rene Goulet, Howard Hartford, Harold Wentworth, Carroll E. Hall.

Plumbing Board: Robert Labrie, Chairman, James McCoole, Inspector, Patrick F. Hanratty.

Police Commissioners: Henry J. Carrier, Chairman, Frank G. Wilkinson, Herbert B. Carberry.

Hospital Fund Committee: Arthur Mills, Chairman, Roy B. Ireland, Treasurer, Mrs. John Lawlor, Secretary, Mrs. Herbert B. Carberry, Harold A. Holbrook, James C. Lawless, Joel F. Sheppard, Peter Daeris, Samuel Smith, Dr. John A. Hunter.

Personal Advisory Board: Henry J. Mayrand, Chairman, Paul J. Buckley, Hubert C. Stanley.

Board of Assessors: George L. Carberry, Chairman, Albert Marcotte, Clerk, George W. Garland.

ANNUAL REPORT OF THE CITY CLERK AND PURCHASING AGENT

Year Ending December 31, 1953

To His Honor the Mayor, and Members of the City Council:

Gentlemen:

I herewith submit the report of the City Clerk and Purchasing Agent for the year 1953, divided into five groups as follows:

Council Activities, Elections, Administration and Revenues, Vital Statistics, and Purchasing.

Council Activities

The year of 1953 was an exceptionally busy one for the Mayor and Councilmen having participated in 19 meetings of the council, (eleven regular and eight special) and 35 meetings of the Finance Committee, with a very enviable attendance record of 95% plus, denoting qualities of civic duty and punctuality seldom encountered in these days of business and economic pressure so demanding of everyone's time and energy.

During the year there were presented to the Council 48 petitions requesting these various services:

13 sidewalk constructions, 12 water main, 4 sewer main installations, 12 for street lights, 4 for street acceptance, 2 for pole installations and 1 for gas service station. Thirty-three resolutions were adopted. Two ordinances were also adopted, namely: the Merit Plan Ordinance, and an mendment to the Parking Meter Ordinance.

There were also two Public Hearings, one on the 1953 appropriations measure, and the other on two bond issues; a $75,000. issue for the North End Sewer project, and the other $100,000. for the completion of the Woodman Park Elementary School. All in all, it was a year replete with municipal and legislative action.

Elections

There were two elections held in 1953. The first was the Referendum which was held on Tuesday, September 22, to decide between two plans of civic government.

Plan 1—(Amended Mayor-Council)
Plan 2—(City Manager), with the following results:

Total vote cast	4710
Plan 1	2617
Plan 2	2084
Majority for Plan 1	533

The other was the biennial election to elect a Mayor, 9 Councilmen, 5 members of the School Committee and ward officials.

The total vote cast was 5929, with the following officials elected for 1954 and 1955: for Mayor, Thomas H. Keenan; for Councilmen at Large, Patrick J. Greene, Carroll E. Hall, W. Raymond Stackpole, and Norman B. Rogers; for ward councilmen, Ward 1, Vernon W. Webb; Ward 2, Andrew R. Courteau; Ward 3, Philip J. Foster; Ward 4, Albert E. Taylor; Ward 5, Stephen T. Burns. For Members of the School Committee: Ward 1, Fannie Morrison; Ward 2, Charles A. Crocco, Ward 3, Beatrice C. Crosby; Ward 4, Mrs. Charles A. Tinker; Ward 5, Walter H. Keays.

Administration and Revenues

As noted over the last few years, there is an ever increasing demand for certificates, documentary records, searches for sundry data, the issuance

of varied licenses, and the notarization of innumerable affidavits in this office as evidenced by the yearly increase of revenues found in the financial report.

Vital Statistics

In 1953 there was a rather unique event relating to the number of births recorded for this year, it being identical with 1952, the blessed events numbering 435. There were 15 fewer marriages, and 10 fewer deaths as this chart indicates:

	1953	1952	
Births . . .	435	435	no change
Marriages .	174	189	—15
Deaths . .	189	199	—10

Purchasing Department

Activity in this department was increased to a very large extent during this year when it was decided by the Trustees of the Wentworth Hospital that all the purchasing for the Hospital would be made and supervised by this department, which meant that henceforth the purchasing for all the departments of the city would be centralized and thereby effecting the savings of a considerable amount of money for the city through competitive bidding and supervision all being performed by this department which has proven to be over the last few years, a very necessary and worthwhile agency addition to this municipality.

Respectfully submitted,

Alfred J. Guilmette

City Clerk and
Purchasing Agent.

TAX COLLECTOR'S REPORT

Year Ending December 31, 1953

The Collection Activities for the year 1953 submitted to the Honorable Mayor Thomas H. Keenan and to the members of the City Council.

Every effort was made during 1953 to collect back water bills; all that remains to be collected on 1948-49-50-51 bills is $35.00 A total of $6,285.81 was collected for the Water Department on maintenance and new service bills.

Seven thousand water bills were committed to the Collection Office for meter rates by the Water Department for the year 1953 in the sum of $87,380.44. A total of $84,417.47 was collected in 1953 for meter rates.

The property warrant committed to the Collector by the Assessors in the amount of property to be collected for the year 1953 was $1,101,872.13. Of this amount, as of December 31, 1953, a total of $978,806.51 had been collected.

On January 4, 1953 the total stock-in-trade for the year 1952 was $4,156.00; on January 4, 1954 this amount has been reduced to $1,004.35.

Tax Sale—The amount of money due on the tax sale for the year 1952 at time of posting on May 5, 1953 was $12,140.23. By the time of the tax sale which was held June 5, 1953, the amount had been reduced to $4,661.77.

The amount of property still to be redeemed for all prior years is at a low of $4,327.21.

Total amount of money collected for Motor Vehicle registrations as of December 31, 1953 amounted to $56,939.67. This shows an increase of $7,654.47 more than was collected in 1952 for the same amount of time.

On July 20, 1953 a head tax warrant was submitted by the Assessors to the Collector in the amount of $49,770.00. On December 31, 1953 a total of $34,155.00 had been collected.

On July 20, 1953, the poll tax warrant was committed to this office by the Assessors in the amount of $15,520.00. On December 31, 1953, the total amount collected amounted to $10,746.00. Many of these head and poll taxes are paid at the time of motor vehicle registration so that the figure given at the first of the year is much lower by April 1st.

Other collection activities during the year 1953 include the sending out of 7800 head and poll tax bills, which were sent out July 28, 1953. Two thousand, one hundred ninety-one head taxes for veterans were sent out at the same date.

On May 22, 1953 a total of 1100 delinquent head and poll tax notices were sent out on 1952 taxes.

On March 13, 1953, 233 shut-off notices were sent to delinquent water customers. Thirty-six hundred water bills were mailed out on April 15, 1953.

On April 19, 1953 a total of 278 courtesy notices were sent out informing the property owners that the posting of delinquent property taxes would be held May 6, 1953. On September 21, 1953 this department mailed out 4370 property tax bills for the year 1953.

On October 15, 1953, a total of 3750 water bills were mailed.

The Collection Department wishes to thank all the citizens for the fine cooperation they have shown the collection office during the past year and we also want them to understand that their problems are our problems and they are welcome to come in at any time for advice or information.

Respectfully submitted,

Edgar W. Bois,
Tax Collector.

REPORT OF CITY SOLICITOR

Year Ending December 31, 1953

It is with regret that your Solicitor, because of an action taken by Mayor Keenan which resulted in the case of James M. Jackson vs. T. Casey Moher and the Mayor, Thomas H. Keenan, involving his status as City Solicitor—which resulted in the surrender of his files to the said T. Casey Moher — that more detailed facts cannot be reported herein.

Suits At Law Against the City of Dover

VATISTAS AND MITCHELL *vs* CITY OF DOVER: As recorded in my last report, this case was brought to the Supreme Court. The order of the Court was "new trial." I have made certain recommendations to the City Council in this regard.

WISEMAN ET ALS *vs* CITY OF DOVER: This case has not been tried, but I understand that special Counsel has been engaged to represent the City in all abatement cases.

PUBLIC SERVICE CO., *vs* CITY OF DOVER: This case has been settled to the satisfaction of all parties concerned.

THE MAYOR AND THE CITY COUNCIL: At this time I wish to repeat the facts set down in my previous report. Your Solicitor also wishes to point out that during the past year he has drawn Ordinances involving trailer camps (with the new airport in view) together with the Merit System Ordinance—both of which were timely and of good effect.

POLICE DEPARTMENT: At this time, it is my desire to include, in general, my statements re the above department as set forth in my report of 1952.

MUNICIPAL DEPARTMENTS: As I have stated, since my files are not presently available, it is impossible for me to go into detail with regard to my relationship with the separate departments. Permit me, however, to say that without one exception each department cooperated with me to the fullest extent and my association with all, from the top to the bottom, was a distinct pleasure.

RECOMMENDATIONS: (1) Your Solicitor recommends that the Law Library, which has been started, should be continued and extended.

(2) That any Revision of the City Ordinance be submitted to some professional compiler of the Law—and not placed in inexperienced hands. This, your Solicitor submits, is very important—not only to the citizens of the City, but to the members of the bar who must look to such a compilation as an authority.

Respectfully submitted,

JAMES M. JACKSON,
City Solicitor.

* It should be understood that no report can be given on the legal situation of suits at law which are being prosecuted or defended by other Attorneys—by authority of the prior Administration.

REPORT OF THE CEMETERY DEPARTMENT

Year Ending December 31, 1953

To the Honorable Thomas H. Keenan and Members of the City Council:

The main efforts of this department is concerned with the continual care of the grounds and this type of work does not vary too much over the years. This care includes the raking of the grass areas of leaves, fallen limbs and other debris.

In addition to this work, there were 124 interments, two disinterments, six lots were graded and seeded and one returfed. Foundations were poured for 12 monuments, 12 double headstones and for 58 markers. The new addition to the burying ground was seeded and graded as was the baby lot. All the markers in the latter were reset as the work progressed. A great improvement in the Dover Point Cemetery was noted when the lots were partially seeded and all the stones were reset.

In its policy to utilize all the available land for lots, the construction of Group 17 was started. This is being done at a minimum expense, since the fill was taken from the sand banks of the Dover Sand and Gravel Company in the department trucks without cost, and loaded by the company. One hundred trees in the new area were limed and trimmed, resulting in a great improvement in the appearance of this section.

A great amount of work was done in the maintenance of the roads within the cemetery. Loads of gravel were spread on some of the older avenues and a new road was started from North Avenue to the Chapel and the bank along this road is being cleared so that new lots will be available when the work is completed.

During the year, the Major Waldron burying ground, a local landmark, was mowed and cleaned twice giving it a presentable appearance.

The following sales of lots were made; two twelve grave lots, five six grave lots, two four grave lots, two three grave lots and eighteen single graves.

The results of this years operations were made possible by the untiring efforts of the Board of Trustees and the men of the department. The cooperation of the other department heads is greatly appreciated.

Respectfully submitted,

FRANCIS LENNON,
Superintendent.

REPORT OF THE FIRE DEPARTMENT

Year Ending December 31, 1953

To His Honor the Mayor and City Council:

This is to submit my report for the year 1953.

PERSONNEL

Department consists of 14 permanent men and the Chief, working 24 hours on and 24 hours off duty.

EQUIPMENT IN SERVICE

One 750-gal. pumper, one 1000-gal. pumper, one 500-gal. pumper, one combination wagon, one 85-foot aerial ladder, two 800-gal. tank trucks, one panel truck, one trailer truck, two skid pumps and the Chief's car.

EQUIPMENT MAINTENANCE

Major improvements:

The old tank truck was given a complete motor overhaul and had booster brakes installed.

Engine No. 2 received a motor overhaul and the 500 G.P.M. rotary pump on this apparatus was completely renovated.

NEW EQUIPMENT:

A total of 250 feet of two and one-half inch double jacket fire hose was purchased and put into service.

A complete new fire alarm circuit was installed to the Boston Harbor road at Dover Point.

Ten new additional batteries were added to the fire alarm system to carry this additional load.

MAINTENANCE OF FIRE DEPARTMENT BUILDINGS:

The Central Fire station on Broadway was given a complete face lifting. The main floor was enlarged. The ceilings, walls and floor were given two coats of paint. A new office was made on the first floor. A new room built and the batteries were moved to the second floor. One new room was added to the upstairs sleeping quarters.

FIRE ALARM SYSTEM:

In addition to the new circuit at Dover Point, the alarm system received 10,000 feet of new wire, replacing worn and bare wire, repairing storm damage, and moving to new poles as fast as the utilities companies changed them.

PERMITS AND INSPECTIONS:

A total of 181 new power oil-burners were installed and inspected.

There were 1100 inspections of public buildings, including children's homes, homes for the aged, convalescent homes, city hospital and County home.

Dover schools were given fire drills once a month.

A total of 796 permits were issued for kindling fires in the open.

All foster homes were inspected.

OUTSIDE ASSISTANCE:

The Dover Fire Department received assistance five times during the year and rendered assistance to the following communities: Milton, Durham, Ossipee, Rochester, Eliot, Me., Newmarket, Barrington, Sanford, Me., and South Berwick, Me.

NUMBER OF ALARMS:

A total of 396 calls were received and taken care of. Of this number, 356 were still alarms or telephone calls handled by the permanent men; 31 were box alarms answered by the

entire department; and 9 station calls also answered by the full personnel of the Department.

Property Involved in Fire and Damage Resulting:

The following figures relate only to building fires and do not include chimney fires, oil-burner fires, vehicle fires or buildings threatened by outside fires:

Assessed Value of Property
$479,314.94

Damage Caused by Fire
$103,806.25

Insurance Paid
$98,954.25

In Conclusion:

At this time I wish to thank the Mayor and the City Council, press, radio, local police department, state police, Fire Marshal Aubrey Robinson and Inspectors Alan Jenkins and Herbert Whitney, Auxiliary Fire Chief Walter Ford and his CD Department, Ed. Lord, C.D. dispatcher, the American Legion, Fire Chiefs and departments in all surrounding communities, Public Works Supt. Maurice Myers and the Public Works Dept., City Solicitor, The Dover Fuel Co., the Lord and Keenan Co., J. K. Horne Co., Beckwith Mfg. Co. and United Tanners and all those who in any way have cooperated with my department during the past year.

Respectfully submitted,

Thomas W. Clancy,
Chief Dover Fire Dept.

REPORT OF DIRECTOR OF PUBLIC WORKS

Year Ending December 31, 1953

HIGHWAY
PARKS
RECREATION

The Park Department is responsible for the upkeep and maintenance of all the City's park properties.

During the Winter months, the crew works nights flooding the skating rinks and clearing them of snow after a storm. General repairs to the equipment and playboxes are made and a new coat of paint is applied to swings, picnic benches and tables, and all other equipment used during the season.

Every Spring the lawns have to be reseeded, the baseball fields reconditioned with new loom, rolled, dragged and marked, and the fences and bleachers have to be repaired and repainted.

Bellamy Pool is drained every Spring, cleaned of old sand, and filled with 300 yards of new sand. The bathhouse has to be put into condition after the vandalism during the winter.

The Park Department is also responsible for City owned trees and brush. The brush along the side of the road is cut. Also the Park Dept. takes care of several monuments throughout the City. Each Spring, all trees are sprayed under the supervision of the Park Dept.

The band stand has to be brought out of storage and erected at Henry Law Park for the weekly concerts. Every Thursday, chairs have to be brought to the stand and the lights made ready. On Friday, the removal of the chairs and picking up paper and trash in the Park is the responsibility of the Park Dept.

A regular day in the Park Dept. consists of: Putting up flags in the morning, deliver play boxes to the playgrounds, pick up papers at all the parks, wash out bath houses and disinfect the same at Bellamy Park. Cutting grass: Monday, Henry Law; Tuesday, Woodman Park; Wednesday, Guppy Park; Thursday and Friday, Bellamy Park and field. On Saturday the monuments are cut. Every day the baseball fields have to be dragged, rolled and marked. At the close of the day the boxes are returned to the barn and flags are taken down.

The Park Dept. also services the other departments as well. For the Overseer of the Poor, this department cuts and delivers wood, moves furniture and delivers clothing. It makes any repairs that come under the Welfare. For the School Dept., this department carries desks from one place to another, made new shutters for Varney and Belknap Schools and does various other jobs when needed.

The Park Dept. replaced broken glass at the City barn, and repaired the roof at the Pumping Station, as well as making new doors for the Filter beds.

The endless task of keeping ahead of their work, and assisting other departments, keeps the Park Department very busy during the year.

RECREATION

Bellamy Park was opened with Leo Blood as head life-guard, and was ably assisted by Charles Came, Frank Sandock and Ellen Norman. Many children were seen there during the season and many adults enjoyed the Park also. This park is quite popular all summer as parents know their children are being taken care of by competent instructors.

Other parks in Dover saw a great many children also. The City hires instructors to see that the children are well taken care of and also to see that they enjoy themselves to the greatest extent. They are instructed in all sorts of games. Contests of all kinds are held during the summer and everyone enjoys him or her self. The instructors really help to make things more enjoyable. The instructors are as follows: Miss Betty Drake was Supervisor at the Hancock Park; Miss Marilyn Fellows at the Henry Law Park; Miss Marjorie Winer at the Woodman Park, and Miss Sharon Peters at Mt. Pleasant. We wish to thank all of them for making it more pleasant for all of the children. And our thanks go also to Recreation Director James McShane who so ably attended to the Recreation in the city for our young children, and for doing such a commendable job. Also our thanks go to the men who drove the busses; they are William Kincaid and Raymond Houde.

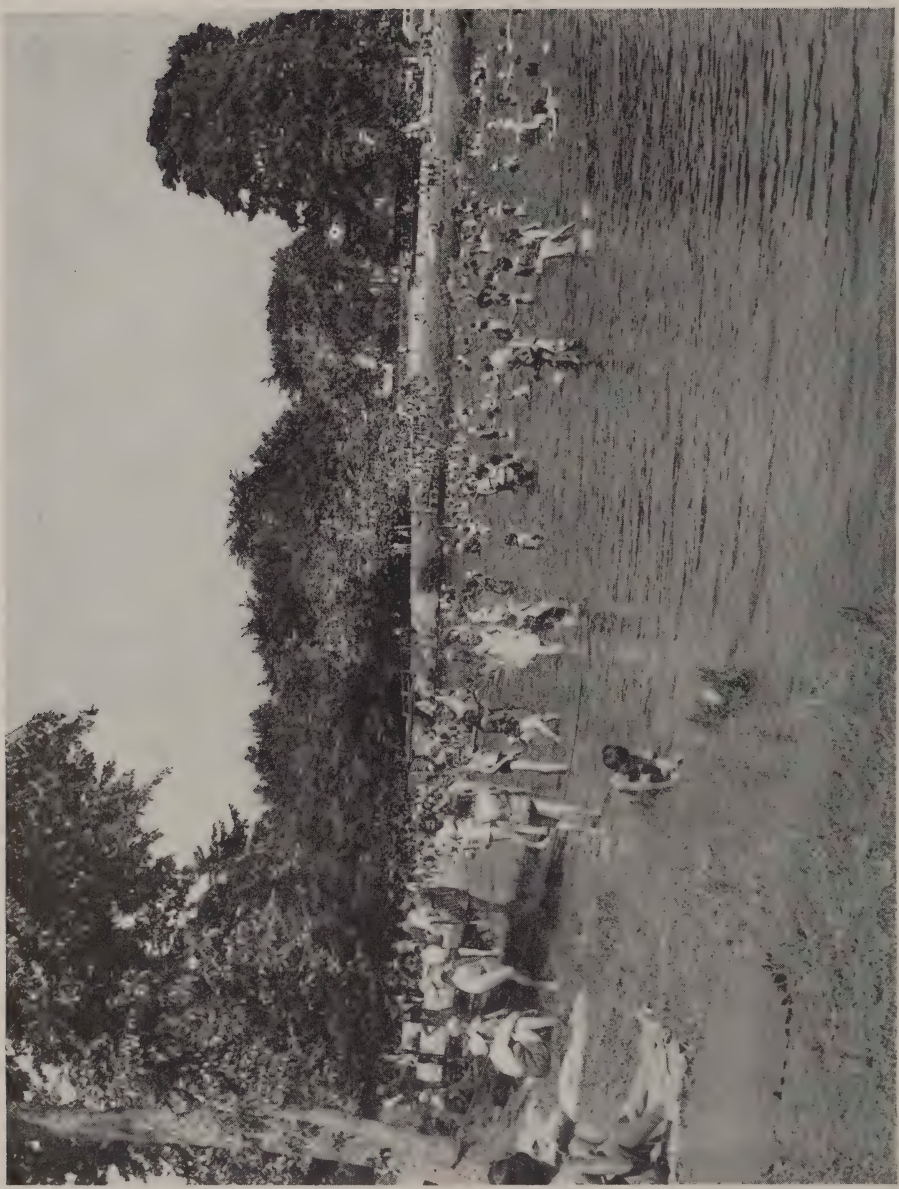
A total of six trips were taken to York Beach; two trips to Bear Brook and one into Fenway Park. These trips were enjoyed by all the children who were lucky enough to attend.

The playground children also held dances during the summer months for the younger set. This and many other activities, under the expert supervision of Director James McShane, helped to pay for the trips taken to the beaches, etc.

All in all a very enjoyable summer, thanks to all those mentioned above, was had by all.

Streets and roads graveled and oiled:

Cataract Avenue	1140	yards	gravel	2600	gallons	oil	
Redden St.	200	"	"	1518	"	"	
Middle Rd.—1 7/10 mile	3550	"	"	3270	"	"	
Dover Neck Rd.—7/10 mile	1100	"	"	2722	"	"	
Back Rd.—1 7/10 mile	13000	"	"	13005	"	"	
Horne St.	2300	"	"	3335	"	"	
Glenwood Avenue	525	"	"	2821	"	"	
Willand Avenue	1220	"	"	1000	"	"	
Keeley Street	60	"	"	2500	"	"	
Sherman Street	70	"	"	800	"	"	
Lake and Earl Streets	1620	"	"	1700	"	"	
Newton Street	60	"	"	800	"	"	
Henry Law Avenue Ext.	3600	"	"	800	"	"	
Grove Street Ext.	12275	"	"	1803	"	"	
Longhill Road	19070	"	"	10805	"	"	
Blackwater Road	5240	"	"	4643	"	"	
		"	"		"	"	
	65,030	"	"	54,092	"	"	



TYPICAL DAY AT BELLAMY POOL

List of Streets Oiled:

Back River Road	2595	Gals.	Cedar Street	225	Gals.
Page Avenue	1000	"	North Pine Street	242	"
Oak Street	3532	"	Durrell Street	250	"
Old Rochester Road	2987	"	Ela Street	300	"
Varney Street	500	"	Coolidge Avenue	350	"
Water Works Road	600	"	Nile Street	400	"
Kelley Springs	2500	"	Pearl Street	400	"
Bellamy Road	2700	"	Cushing Court	400	"
Peabody Court	300	"	Ham Street	671	"
Atlantic Avenue	800	"	Whittier Court	200	"
Ascension Avenue	1536	"	Roosevelt Avenue	400	"
Arcola Street	600	"	Back River Rd. and Kelley Drive	1150	"
Waldron Street	200	"	Dover Neck Road	1542	"
Dover Point at Mayrand's	350	"	Henry Law Avenue	1200	"
St. Thomas Street	150	"	Eliot Bridge Rd., Leighton Drive, Hilton Drive and Wentworth Terrace	1441	"
Portland Avenue	200	"	Bellamy Lane and Wilbrod Avenue	2088	"
Mt. Pleasant	100	"			
Belknap Street	2200	"		35451	"
Fern Street	118	"			
Parker Street	300	"			
Kilty and Locke Street	450	"			
Granite Street	475	"			



Keeping Our Roads in Good Condition by Oil Treatments

Roads Graveled:

Jenness Road	1114 yards	County Farm Road	636 "
Watson Road	100 "	Leathers Road	237 "
Columbus Avenue	1225 "	Green Hill Road	2878 "
Rabbit Road	570 "	Varney Road	1954 "
Mast Road	332 "	Upper Factory Road	104 "
Nute Road	108 "	Drew Road	336 "
French Road	284 "	Avon Avenue	35 "
			9,913 yards

Sewer Maintenance and Construction:

At the Mineral Park Project, 528 feet of 12 inch pipe was laid.
At Pleasant View Avenue, 301 feet of 8 inch pipe was laid .
At the site of the new hospital, 194 feet of 12 inch for a storm sewer and 150 feet of drainage ditch was dug.
On Portland Street 193 feet of 8 inch was laid.
An extension of 550 feet of 8 inch was laid on Hough St. Extension known as the Carville Tract.
An extension consisting of 110 feet of 8 inch was laid off Clifford St.
A Sanitation sewer of 580 feet of 8 inch was laid on Brookline Avenue.
An Extension of 96 feet of 8 inch pipe was made on Hartswood Road.
At Hawthorne Road, 1200 feet of 8 inch pipe was laid.
The outlet of the sewer at Mineral Park was completed with 825 feet of 24 in. pipe.

Refuse route added in 1953

Four houses on Longhill Road.
Sixth St. from Glenwood Avenue to County Farm Road.

In addition, 3572 yards of gravel, 1062 yards of sand and 205 yards of patch were used in keeping the streets in usable condition.

The bridge on Central Avenue became a problem at one time, when a hole was found in the deck. This in turn, was followed by an inspection and replaced with reinforced concrete.

At the County Farm, the old covered bridge was found to have settled on the northeast corner where the timbers had rotted. These were replaced with a steel girder resting on a new concrete pier. The Blackwater Bridge was replanked and given an asphalt seal coat.

There were fifty-one sewer entrances made during the year.

Refuse collections are continuing to run upward, not only at the many new homes that have been built, but there have been new routes added to each truck.

In closing may I express my sincere thanks to the men who have cooperated with me to the fullest extent, especially when they have been called out on emergencies. I also give my thanks to the Press and newspapers for the help they have given me this past year. My thanks also to Chief Clancy and his men who ably assisted us in any work we might have had for them during a storm, etc.; to the Cemetery Dept. and the State Highway Dept. for the use of trucks in snow storms and hazardous conditions; my thanks go also to Dr. Winer and the Police Dept. who have also assisted us in every way possible whenever they were needed.

Respectfully submitted,

MAURICE MYERS,

Director of Public Works

REPORT OF THE WATER DEPARTMENT

Year Ending December 31, 1953

The Water Department activities in 1953 included a cleaning of the Water Mains, a project approved by the Council in 1952. The major distribution mains were cleaned first, making available an increased supply of water for subsequent cleaning of secondary mains. In preparation for cleaning, the crews checked blow-offs, valves, sidewalk stops, shut-off boxes, and main gates. Smaller gates were tested and repaired along the lines, and broken services were repaired and holes refilled.

Thorough cleaning of the sand filters at the Purification Plant and Smith Well was completed early in the year, as was the Clear Water Basin, the Aereator and the Settling Basin.

In October the last segment of the new Barbadoes booster line was started early in the month. This 12″ concrete-asbestos main was laid from Barbadoes to a point a mile away where it joins the Littleworth Road main. The new main will enable a greater amount of water to be carried to Dover Point. This main was completed in November. In December a new Fairbanks-Morse pump was installed at the Barbadoes Well, to service the new pressure-boosting pipe line. The new pump has a capacity of 700 gallons of water per minute as compared to 350 gallons per minute by the old one.

Average daily consumption of water:

January	1,345,916	gallons
February	1,151,395	”
March	1,274,325	”
April	1,245,433	”
May	1,331,529	”
June	1,621,933	”
July	1,631,080	”
August	1,363,746	”
September	1,354,233	”
October	1,313,451	”
November	1,326,467	”
December	1,185,147	”

Activities of meter crew:

Meters repaired in homes	12
Meters removed and repaired	30
Meters restored to service	2
Meters repaired	40
Meters tested by Master Meter	19
Meters installed	91

In the service department, 82 new services were installed, there were 25 renewals and 38 repair services.

The extension of mains during 1953 was as follows:

Hawthorne Road Extension	107 ft. of 6 inch C.A. Pipe
Carville Tract Part 1	290 ft. of 6 inch C.A. Pipe
2 6 inch C.I. gate valves installed	
1 Mueller Hydrant installed	
Carville Tract Part 2	558 ft. of 6 inch C.A. Pipe
2 6 inch C.I. gate valves installed	
1 Mueller Hydrant installed	
Portland Avenue—Granite Street	512 ft. of 6 inch C.A. Pipe
1 6 inch C.I. gate valve installed	

Littleworth Road Water Main — 5200 ft. of 12 inch C.A. Pipe

1 12 inch C.I. gate valve installed
2 6 inch C.I. gate valves installed
1 8 inch C.I. gate valve installed

Morin Street Water Extension — 104 ft. of 6 inch C.A. Pipe

Dover City Hospital — 192 ft. of 8 inch C.A. Pipe

Central Avenue

6 inch main for the fire protection of Dan's Super Market

Central Avenue-Cataract Avenue

1 6 inch C.I. gate valve installed

Middle Road-Court Street

6 inch main

Bellamy Road

6 inch main

Pleasantview Avenue

6 inch main

On December 11, Mayor Murphy appointed Patrick F. Hanratty as Superintendent of Water to fill the vacancy created when former Superintendent William N. Shaheen resigned the post.

The employees of this department deserve a great deal of credit and praise for the cooperation they show in their work. Such loyalty to public service enables this department to provide good and sufficient water service for the needs of Dover people.

REPORT OF POLICE DEPARTMENT

Year Ending December 31, 1953

To the Honorable Board of Police Commissioners:
Dover, New Hampshire

Gentlemen:

I have the honor to submit my Annual Report of all transactions of the Dover Police Department for the year ending December 31, 1953.

During the year 1953 the total number of arrests was 807, or an increase of 53 arrests over the year 1952.

The members of the department were busy during the year investigating accidents and complaints received from the Public. We received and investigated a total of 8,555 complaints. A total of 1026 doors and windows were found unlocked and reported to the owners of the establishments. We disposed of 143 animals and cared for 242 lodgers. We received and reported to the Public Service Company 92 street lights which were burned out.

Our investigations included 274 automobile accidents of which 113 persons were injured. We had four fatalities during the year 1953.

We arrested and arraigned in Court 359 drivers of Motor Vehicles for speeding, reckless operating and drunken driving, crossing solid yellow lines and passing school buses with flashing red lights. There were several assault cases, breaks and attempted breaks. These cases were handled very courteously and efficiently by the members of our department.

The amount of lost and stolen property recovered and returned to the owners amounted to $22,779.51.

The duties of the Police Department have increased this year. We have received and investigated many more complaints than in the previous years. Attached to this report is a complete record of the Personnel of this department.

During the past year this department has had a day cruiser, operating from June 12, 1953 (when put in commission) until December 31, 1953. The night cruiser, used nights and some days, has covered 32,516 miles since January 1, 1953 to December 31, 1953, has given better coverage to outlying places both North and South ends from General Sullivan Bridge to Somersworth Line. Police call boxes have been rearranged to provide more efficiency. One way traffic has proven successful and cars are kept moving at all times with very few tie ups. Traffic officers are stationed at all key points to direct traffic and allow pedestrians protection at these crossings. The word "School" has been painted on highway, where all schools are located as a warning to motorist they are approaching Schools. Traffic officers are assigned to direct traffic at Silver St. and Towle Ave. for children coming from and going to Woodman Park School, also at St. Mary's Academy to Stark Ave. for the same purpose.

Patrolman Bernard Duffy resigned in order to accept a position in industry. Officer David Richardson has been appointed by the Police Commissioners to fill this vacancy.

I desire at this time to express my sincere appreciation and thanks to the Honorable Board of Police Commissioners, the Honorable Ovila J. Gregoire, Judge of Municipal Court, Associate Judge Walter A. Calderwood, City Solicitor James M. Jackson, the Mayor and members of the City Government, Chief Clancy and

members of the Fire Department, inspector Thomas Redden of Motor Vehicle Department, to Colonel Ralph Caswell and State Police for assistance rendered to this department. I would also like to express my sincere thanks to the members of the Police Department for their loyalty and support.

Respectfully submitted,

JOHN J. MURPHY,

Chief of Police.

PERSONNEL OF THE DOVER POLICE DEPARTMENT

John J. Murphy, *Chief*
Dewey W. Allen, *Deputy*
Alphonso M. Ayer, *Captain*
Henry A. Griffin, *Sergeant*
John A. Smith, *Lieut.*
Shyrlee A. Couser, *Secretary*

Patrick J. Fagan, Patrolman
Gustav A. Korn, Patrolman
Clayton A. Fall, Patrolman
James F. McCooey, Patrolman
Richard M. Flynn, Patrolman
Daniel W. Murray, Patrolman
George W. Fleming, Patrolman
Lewis W. Perkins, Patrolman
John A. Davy, Patrolman
Paul R. Proulx, Patrolman
Raymond P. Pasek, Patrolman
Frederick U. Fogarty, Patrolman
Anthony George, Patrolman
Leo Hughes, Patrolman
William Woods, Patrolman
Philip Conway, Patrolman
David Richardson, Patrolman

REVENUES RECEIVED BY THE POLICE DEPARTMENT

For the Year, 1953

Fines	$2 664.35
Beano	500.00
Revolver	37.00
Junk	60.00
Bicycle registrations	272.75
Dance licenses	6.00
Parking Meter Receipts	20,381.59
Miscellaneous revenue	5.00
Reimbursement to meters	133.60

REPORT OF THE HEALTH DEPARTMENT

Year Ending December 31, 1953

To His Honor, the Mayor, Thomas H. Keenan, and Members of the Dover City Council

Gentlemen:

Herewith submitted is the report of the Health Department, and the Weights and Measures Department for the year 1953.

The Dover Health Department has been active in promoting sanitation in the best interest of its citizens in the community.

The most important, was to place special emphasis on the distribution of food and its cleanliness in the City of Dover.

Grocery stores, and eating places were inspected periodically during the year, and recommendations were made pertaining to sanitation and public health. In restaurants, special attention was given to the kitchens and its equipment for the storage of food. Also the lavatories were inspected for cleanliness.

All schools were inspected regarding the cleanliness of lavatories. This was to safeguard the health of our children.

A very special emphasis was placed upon the distribution of dairy products. This is important to the health of the community. Farms were inspected within a radius of twenty miles that produce milk for distribution in Dover. Samples of milk were taken at the dairy and marked. These samples were taken to Concord for testing of bacteria, to see that the bacteria content was at minimum to comply with State regulations. Ice cream plants also came under this supervision, and the quality of the ice cream was also tested for its ingredients.

Fuel and range oil trucks in the City were checked and sealed for the year by the State Bureau of Weights and Measures. A charge of $3.00 is made for each truck and half of the fee is sent to the Dover Finance Department as the City's share. These inspections are made with the City Sealer to assure that the Dover buyer gets the right amount of fuel or range oil he orders.

During last year food trucks were inspected for packaged foods, and the reweighing of commodities. Grocery store scales were also inspected to assure correct weights on all purchases by the Dover consumer.

The Health Department wishes to cite cooperation of his department with the Public Works Department, The Finance Department, the Water Department, the Police Department, the School Department, the Public Nursing Department, the City Clerk's Department, and all other agencies connected with the City of Dover, for their help in all duties pertaining to health and sanitation in Dover.

The following is a list of inspections made by the Health Department during the year 1953.

	No. of Inspections
General Sanitation	
Eating Establishments	297
Grocery Stores	234
Public Buildings	65
Bakeries	22
Dwellings	130
Water Samples	104
Sanitary Fill	101
Nuisance Complaints	249
Rat Control	16
Milk	
Dairy Farms	64
Milk Plants	22
Ice Cream Plants	26
Milk Samples	143

	No. of Inspections
Communicable Disease	
Investigations	32
Homes Placarded	14
Foster Homes	
Investigations	34
License Granted	32
Weights and Measures	
Scales tested and sealed	298
Gasoline pumps tested and sealed	131
Fuel trucks tested and sealed	33
Restaurant Licenses	$144.00
Milk Licenses	$138.00

Respectfully submitted,

Dr. Max Winer,
Health Officer

REPORT OF THE PUBLIC LIBRARY

Year Ending December 31, 1953

To the Board and Trustees of the Dover Public Library:

Gentlemen:

The 71st annual report of the Dover Public library is herewith presented.

The Library statistics for 1953:

Adult circulation	43,111
Juvenile circulation	29,635
Total circulation	72,746
Books circulated at book station	2,156
Registration of Borrowers:	
Adult	299
Juvenile	298
Total Registration	597
Out-of-town Registrations	35
Recorded telephone calls	1,214
Atten. in Children's Room	9,538
Mail received:	
General	8,689
Government documents	2,982
Government Booklets to distribute	1,850
	13,521
Visitors to Historical Room	
Total number registered	194
101 persons outside of Dover	

Visitors from following places:

California, Connecticut, Washington, D. C., Massachusetts, Vermont, Wisconsin, Florida, and Pennsylvania.

Statistics tell only a small part of the work that goes on in a well organized public library today.

There are countless questions to be answered, simple questions, which can be answered in a moment, reference questions to be searched for, sometimes requiring many minutes, book notices to be written, cards filed in both senior and juvenile departments, magazines to be opened, checked, prepared for circulation and binding, books to be examined for discarding, books to be mended, and countless book lists to be carefully scanned for purchase.

Plans for the annual Local Artists' Exhibit had to be abandoned because the Lecture Hall was appropriated by the School Department of necessity for the use of a 7th Grade Class the entire year 1952-1953.

The Book Station in the Daum Neighborhood Store on the north side of the city, which had been in operation one afternoon a week, since October 15, 1937, had to be discontinued at that location since the business changed hands.

On May 6th, however, this Station was re-opened in the home of Mr. and Mrs. Charles Philbrick, 50 Mt. Vernon Street, since they had offered their home for that purpose.

The Book Review Round Table held seven (7) meetings, two of which were evening meetings with illustrated talks by Richard Hasty on "Germany After the War."

The annual Lecture on Travel was given by Mr. Norman Seavey in September.

In November the United Appeal for the Community Chest was made with response of $79.00 from the Library staff.



DOVER PUBLIC LIBRARY

In November, also, occurred one of the big events of the year always:

Children's Book Week
November 16-21

This special week opened with a proclamation by Mayor Murphy and more than 100 children's books were on display for circulation that week on Saturday.

During the week nine grade classes with their teachers visited the Room. The week closed with a Lecture Hall crowded with children on Saturday to enjoy the Marionette Show given by Mrs. Ralph S. Huffer.

The Welcome Wagon Hostess invited the Library to cooperate in welcoming new comers to Dover so letters of invitation to use the Library were written by the Librarian to be given by the Hostess to each new resident, with an application to become a borrower at the Library.

Conferences

On May 21, 22 the meeting of the New Hampshire Library Association was held at Presidential Inn, Conway, N. H. Miss Leach and Miss Morrison attended. Miss Morrison is still Treasurer of the Association.

On October 1st the New England Regional Library Conference was held at Swampscott, Massachusetts (The New Ocean House). Miss Leach and Miss Manock attended for one day only.

More than 800 books were selected, charged and placed in cartons for the Grade Schools and sent out on the re-opening of school the first week in September.

The classes for High School freshmen began a month earlier than usual. There were 8 classes averaging 31 in a class, or 251 students in all, who came for instruction on how to use the Library, and to take a tour of the building that they might see the rich resources of "their Public Library" which they would not otherwise see. These classes were held from 8:30-10:30 A.M.

On September 29th the freshman class from St. Mary's High School came for similar instruction accompanied by two of their teachers.

In October two of the staff members, Miss Manock and Mrs. Weeks registered for the 12 weeks' course in Children's Literature at the University of New Hampshire and completed the course which was held on Tuesday evenings.

Many persons have expressed fears that television in its appeal to the young would cause children to neglect reading and consequently the circulation of children's books in the public library would show a marked decrease. This may be true in some places, but not in Dover for the circulation in the Children's Room shows an increase over the previous year in *both* 1952 and 1953.

Besides the usual publicity for Foster's concerning circulation of new books, and library happenings, the Librarian was called upon for two additional services this year.

The publishers of Collier's Encyclopedia wished a revision of the article on Dover, New Hampshire for the next edition.

Dr. Squires of Colby Junior College of New London is writing a two volume book on New Hampshire and wished authentic material on "old Dover" which the Librarian supplied.

Gifts

In January the Library received the gift of the library of the late Alice G. Kivel through the administrator of her estate.

In memory of the late Charles W. Cummings, former Principal of the McIntosh Business College, two books were presented by the Burdett Business College of Boston.

In March an unknown Donor presented the Library with a long and much-needed gift—an electric clock. It was brought into the Library by Mr. Dodge, Secretary of the Board of Trustees, who stated that it was a gift but that the donor wished to remain unknown.

Two books representing much research were donated to the Library by the student of history, Mr. Morton Pennypacker of the Easthampton, Long Island library. Both of these books pertained to the spies employed by George Washington in the Revolutionary War.

A painting by the late Mr. John K. MacCallum, who exhibited his paintings at several of the Local Artists' Exhibitions in Dover, was presented to the Library by his widow, Mrs. Dawn MacCallum. This picture hangs in the Reading Room.

In October seventeen new books from the Court of the Sacred Heart, Catholic Daughters of America were presented to the Library. These were Memorial books, and each one was inscribed with the name of the deceased member in whose honor it was given. This presentation was made by Miss Mary Reilly, a former Grand Regent of the Sacred Heart.

Staff Changes

In March, Miss Grace Farwell came to the Library as assistant cataloguer and resigned in August.

On May 1st Mrs. Mildred Weeks, a library school graduate, with experience in the New York Public Library and the Newton, Massachusetts Library came to the Library as she had moved to Dover. She is proving an invaluable assistant as a reader's advisor and circulation assistant.

The Librarian at the close of each year's work finds it almost impossible to thank all those who in countless ways have contributed to the year's success, and the smooth functioning of daily tasks.

She does extend her grateful thanks to all these as well as the Trustees, the Foster's Democrat, the Radio Station W H E B, and the members of the staff, not forgetting the janitor.

Respectfully submitted,

Anne Elizabeth Leach,
Librarian.

REPORT OF OVERSEER OF THE POOR

Year Ending December 31, 1953

To His Honor, Mayor Thomas H. Keenan and Gentlemen of the Council:

I hereby submit the annual report of my office for the year ending December 31, 1953.

Direct Relief	$33,158.42
Old Age Assistance	21,932.07
	$55,090.49

EXPENDITURES

Food	$ 7,158.39
Fuel	989.11
Rent	2,097.53
Ambulance	26.00
Burials	300.00
Office Expense	337.00
Medicines	1,659.29
Board Adults	10,301.99
Board Minors	4,849.95
Electricity	37.25
Salaries (City Physician and Overseer)	4.339.20
Hospital	1,062.71
	$33,158.42

During the past year we cared for twenty-two (22) families. These families represent one hundred and ten (110) persons. We had nineteen (19) singles to care for, and six (6) who required extra nursing care, the latter are quite an expense to our office. We also had fifteen (15) minors, some of these were placed by court order.

Respectfully submitted,

HELENA M. DILLON,

Overseer of the Poor.

REPORT OF THE SCHOOL DEPARTMENT

Year Ending December 31, 1953

The Honorable Thomas H. Keenan,
Members of the City Council,
Members of the School Committee,
and Citizens of the City of Dover:

I respectfully submit my annual report of the activities in the public schools of the City of Dover.

Woodman Park School:

The single event which was most important to the School Department during the 1953 school year was the opening of the Woodman Park School. More than eight hundred pupils in grades one through eight are housed in the twenty-five classrooms of this building. The building provides many special facilities such as music room, gymnasium-auditorium, health clinic, cafeteria and library which add much to the educational program.

The opening of the Woodman Park School allowed the School Department to vacate the Belknap, Hale and Varney buildings as well as move classes out of the Council Chambers, Public Library, High School and Davis Vocational School. The Belknap, Hale and Varney Schools were returned to the City Government as directed by the City Solicitor.

Dover is indeed fortunate to have this new school building. The members of the School Committee and City Government and other citizens who worked hard to provide it are to be congratulated. It is desirable that as soon as possible every child in Dover be extended the privilege of attending school in a modern building.

Transportation Revision

The school transportation system was completely revised during the summer months. The revision was made necessary when it was found that if the old mileage limits were to be maintained the system would be carrying approximately 250 more pupils when school opened in September than were transported the previous spring. Under the present system nine buses double trip and two are kept for extra trips and emergencies.

Plant Improvement

Several important improvements were made to the school plant:

(1) The Pierce School was repainted from basement to top floor and the lighting was improved in this building.

(2) Woven wire fences were placed on the street sides of the Pierce and Sawyer Schools to insure greater safety.

(3) An area was hot-topped at the Pierce School so the children attending this School or those living in this neighborhood would have an all weather play area. The part of the Sawyer School yard which had not been previously surfaced was hot-topped.

(4) All desk tops in the Pierce and Sawyer Schools were sanded and refinished and movable furniture was placed in two rooms at Sawyer.

(5) Oil burners were purchased for the Pierce and Sawyer Schools.

(6) The roof of the High School which had been leaking for years was repaired and made water tight.

(7) Several rooms at the High School received new ceilings and were relighted.

(8) A system of gym floor maintenance was started that will make it unnecessary to do the expensive job of relining the floor yearly.

Compulsory Attendance Law

A change was made in the State Compulsory Attendance Law which now makes it mandatory for a child to attend school until he is sixteen years of age. Mention is made of this change because the accumulative effect of this law in Dover will be an increased high school enrollment.

Cafeteria

A change in policy made it possible for any school child in the City to buy a school lunch if they so desire. The number of children taking advantage of this opportunity continued to increase and the number participating daily ranged from a low of 350 to a high of 1200. Since last September and the opening of the Woodman Park Cafeteria the minimum number of children buying lunches on a given day has been over 600.

Enrollment

The elementary school enrollment continued a steady climb and it was necessary to hire two additional elementary teachers. What is happening to the enrollment figures in the elementary school can best be illustrated by the number of children in the first grade as compared with the number in the eighth grade. The December enrollment was 210 in the first grade and 142 in the eighth grade.

Extra-Curricular Pay for Teachers:

A plan was adopted to pay teachers for approved extra-curricular work in excess of 90 hours per year. This was an attempt by the School Committee to reward teachers for extra-curricular work performed for the School Department in all phases of the school program and to make the pay commensurate with the amount of service rendered.

Mental Hygiene

A Workshop in Mental Hygiene was held under the direction of Dr. Philbrook. More than fifty teachers took part in this activity. In addition to this the School Department worked closely with the Strafford County Youth Welfare Board to promote the location in Dover of a team of experts to help children find satisfactory ways of overcoming some of their problems.

Nineteen fifty-three has proven to be a very important and eventful year in our educational system. Many gains have been made and it is my hope that nineteen fifty-four will find even greater strides being made toward our common goal—the better education of our children.

Respectfully submitted,

Charles M. Northrup,
Superintendent of Schools

AUDIT CERTIFICATE

March 31, 1954

Gentlemen:

To the Mayor and Council, City of Dover, New Hampshire:

We have examined the accounts and records of the City of Dover for the year ended December 31, 1953 and present our report herewith. We have examined the system of internal control and the accounting procedures of the city and, without making a detailed audit of all transactions, have examined or tested accounting records and other supporting data by methods and to the extent we deemed appropriate.

With respect to taxes receivable, we limited our direct confirmations with taxpayers to the unpaid property taxes for 1953. The poll tax records for 1953 and a selection of earlier years were examined in considerable detail but no direct confirmation of these accounts was attempted. No overlay or other form of loss reserve is carried against any of the tax accounts although a substantial part of the unpaid poll taxes is undoubtedly not collectible. However, it should be pointed out that the city follows the conservative practice of taking tax revenue into account only as the taxes are collected in cash during the year; also, that the portion of the current surplus account attributable to taxes receivable is carried in the balance sheet as reserved pending realization of the related receivables.

In our opinion, subject to the foregoing comments on taxes receivable, the attached balance sheet and the related statements of appropriations, revenues, and operating results of the city departments, present fairly the position of the City of Dover at December 31, 1953 and the results of its operations for the year, in conformity with generally accepted municipal accounting principles applied on a basis consistent with that of the preceding year.

Brief comments on the balance sheet accounts and the related operating statements and their supporting schedules will be found in the accompanying text.

Respectfully submitted,

ROBERT DOUGLAS & CO.

By EDWARD S. CULVER,
Certified Public Accountant.

COMPARATIVE CONDENSED BALANCE SHEET

December 31, 1953 and December 31, 1952

ASSETS	Dec. 31, 53	Dec. 31, 52	1953 Increase	1953 Decrease
Cash—general fund	$ 46,583.43	$ 105,224.00		$ 58,640.57
Taxes receivable	139,665.02	117,169.73	22,495.29	
Miscellaneous assets	34,137.67	14,943.81	19,193.86	
Earmarked funds—assets	313,421.40	294,009.31	19,412.09	
Trust funds—assets	496,732.50	594,592.29		97,859.79
Capital assets	1,678,200.00	1,438,300.00	239,900.00	
	2,708,740.02	2,564,239.14		

LIABILITIES AND FUNDS			Decrease	Increase
Accounts payable	82,343.12	61,955.04		20,388.08
Earmarked funds	313,421.40	294,009.31		19,412.09
Trust funds	496,732.50	594,592.29	97,859.79	
Capital fund—Bonded debt	1,678,200.00	1,438,300.00		239,900.00
Current surplus				
(a) Available	*(5,191.20)	55,190.57	60,381.77	
(b) Reserved until collected	143,234.20	120,191.93		23,042.27
	$2,703,740.02	$2,564,239.14	$ 459,242.80	$ 459,242.80

*Deficit

CONSOLIDATED

GENERAL FUND ASSETS

December 31, 1953

Cash on hand and in banks			
Petty cash funds		380.00	
Strafford National Bank			
Bond account		1,400.00	
General account	37,305.46		
Subject to transfer from earmarked cash	131.68		
		37,437.14	
Payroll account		77.46	
Merchants National Bank—School account		7,288.83	
			46,583.43
Taxes Receivable			
Property taxes—1953		111,479.66	
—Prior		2,028.25	
Poll taxes—1953		3,692.00	
—Prior	21,671.90		
Less—State of N. H. equity in 1944 and 1945	3,537.00		
		18,137.90	
Unredeemed taxes from tax sales		4,327.21	
			139,665.02
State of N. H. head tax uncollected		12,670.00	
Less—Equity of State of N. H.		12,670.00	
Miscellaneous Assets			
Sundry accounts receivable		21,050.08	
Postage meter deposit and inventory of stationery		300.00	
Special advance to finance inventory and accounts receivable of public works department		10,418.41	
Tax deeded properties		2,369.18	
			34,137.67
Total General Fund Assets			220,386.12

TRUST FUND AND EARMARKED FUND ASSETS

Merchants National Bank—Special Deposits			
Account for earmarked funds		313,553.08	
Less—Cash subject to transfer to general account		131.68	
			313,421.40
Trust Fund Investments			
Uninvested cash in Strafford National Bank		4,856.12	
Savings bank deposits		187,845.16	
U. S. Government bonds		190,511.00	
Other stocks and bonds		86,630.63	
Equities in real estate		26,889.59	
			496,732.50

CAPITAL FUND ASSETS

Amount to be provided for retirement of bonds in future years			1,678,200.00
			$2,708,710.02

BALANCE SHEET

GENERAL FUND LIABILITIES AND SURPLUS

Accounts Payable			
Encumbrances—city activity appropriations		32,148.28	
—school department		17,850.30	
—sundry		2,506.00	
Bond coupons not presented		1,260.00	
Deposits for sidewalk construction		779.40	
Deposits on timber tax		115.00	
Amounts withheld from employees for income tax, retirement and sundries		22,946.41	
State head tax collections		2,737.66	
Suspense		2,000.07	
			82,343.12
Current Surplus			
(a) Available—as measured by excess of cash and part of miscellaneous assets over accounts payable—(Deficit) (See Statement)		(5,191.20)	
(b) Reserved — not available until the following receivables are realized:			
Tax accounts	139,665.02		
Tax deeded properties	2,369.18		
Working capital advances (part)	1,200.00		
		143,234.20	
			138,043.00
Total General Fund Liabilities and Surplus			220,386.12

TRUST FUNDS AND EARMARKED FUNDS

Total Earmarked Funds (Per schedule)			313,421.40
Trust Funds			
Principal		463,493.94	
Accumulated income		25,021.30	
Funds for hospital construction—principal and income restricted		8,217.26	
			496,732.50

CAPITAL FUND LIABILITIES

Bonded debt (Per schedule)			
City activities, including new schools		1,516,600.00	
Water department		161,600.00	
			$1,678,200.00
			$2,708,740.02

STATEMENT OF AVAILABLE SURPLUS OR DEFICIT

Year Ended December 31, 1953

Fund balance, January 1, 1953—City activities only			52,962.98
Deduct:			
Adjustments affecting prior year		107.82	
Amount used to establish 1953 budget estimates and tax rate		45,000.00	
Deficit on 1953 operations, as follows:			
Shortage of revenues actually received as compared with budget estimates	18,424.82		
Unexpended 1953 appropriations	13,069.47		
Net deficit—1953 operations		5,355.35	
			50,463.17
Fund balance, December 31, 1953—City activities only			2,499.81

Fund balances (or deficits) of departments:		
Water department	(5,242.30)	
Cemetery department	365.25	
Wentworth Hospital	4,344.31	
Pacific Mills	(5,698.46)	
School department	(1,459.81)	
Fund balance, (net deficit) other departments		(7,691.01)
Consolidated net deficit, city activities and departments, to detailed balance sheet		(5,191.20)

STATEMENT OF REVENUES—CITY ACTIVITIES

Year Ended December 31, 1953

	Revenues Received	Budget Estimates	Revenues Over or (Under) Estimates
Assessor			
Building permits	1,575.00	1,000.00	575.00
Reimbursements	113.44		113.44
City Clerk			
Licenses	1,076.20	1,150.00	(73.80)
Registration fees	2,559.42	1,925.00	634.42
Rent of auditorium	1,550.00	2,000.00	(450.00)
Dog licenses	1,798.64	1,400.00	398.64
Rent of equipment	460.65		460.65
Treasurer			
Interest and dividend tax	22,714.27	24,000.00	(1,285.73)
N. H. railroad stock tax	1,113.02	14,000.00	113.02
N. H. savings bank tax	4,839.29	3,500.00	1,339.29
Rent of fire station	300.00	200.00	100.00
Miscellaneous	119.90		119.90
Sale of city properties	3,348.40	3,000.00	348.40
Tax Collector			
Property taxes—1953	‡976,860.26	1,005,815.00	(28,954.74)
—Prior	‡ 84,276.72	88,000.00	(3,723.28)
Poll taxes—1953	‡ 10,742.00	11,000.00	(258.00)
—Prior	‡ 1,752.00	3,000.00	(1,248.00)
Interest, costs and fees	2,343.17	2,300.00	43.17
Motor vehicle permits	56,939.67	49,000.00	7,939.67
Tax sale redemptions	4,144.48	3,000.00	1,144.48
National bank stock tax	1,863.25	1,850.00	13.25
State head tax fees	3,506.91	3,250.00	256.91
Parking meter collections	20,381.59	19,000.00	1,381.59
Municipal Court	2,000.00	2,000.00	

‡Footnote

Tax revenues are stated net after the following deductions:

Refunds:	
1953 property taxes	85.00
Prior property taxes	107.83
1953 poll taxes	4.00
Prior poll taxes	8.00
Payment of taxes on properties acquired in 1953 tax sale —deducted from collections of prior years taxes	3,874.86

STATEMENT OF REVENUES—CITY ACTIVITIES (Cont.)

Police Department			
Licenses	875.75	790.00	85.75
Fines	2,671.35	1,500.00	1,171.35
Damage to parking meters	133.60	50.00	83.60
Public Works			
Service charges, rentals of equipment and sale of materials	1,407.50	1,200.00	207.50
Health Department			
Licenses and fees	282.00	260.00	22.00
Sealer of weights and measures	221.92	250.00	(28.08)
Welfare Department			
Refunds on welfare cases	4,897.96	4,000.00	897.96
Parks Department			
Sundry sales and rentals	534.45	500.00	34.45
Library			
Fines and collections	697.37	600.00	97.37
Sale of books	15.00		15.00
Totals for the year	$1,231,115.18	$1,249,540.00	($18,424.82)
Portion of 1952 revenue surplus carried forward in 1953 budget	45,000.00	45,000.00	
	$1,276,115.18	$1,294,540.00	($18,424.82)

STATEMENT OF APPROPRIATIONS—CITY ACTIVITIES

Year Ended December 31, 1953

	Original Appropriation	Transfers Reduction or (Addition)	Adjusted Appropriation	Expended	Encumbered	Balance (Net) Under or (Over) Expended
City Council						
Council activities	1,900.00	178.93	1,721.02	1,721.02		
Annual audit	3,200.00	400.00	2,800.00	2,800.00		
City Clerk						
Administration of Office	8,309.00	(461.73)	8,770.73	8,770.73		
Elections	4,185.00	461.73	3,723.27	3,688.58		34.69
Vital statistics	240.00	174.25	65.75	65.75		
Purchase activities	1,505.00	394.55	1,110.45	1,110.45		
Executive Department						
Administration of office	10,544.00	799.67	9,744.33	9,603.73	140.60	
Operation of city buildings	19,500.00	2,859.93	16,640.07	16,640.07		
Civic promotions	1,910.00	246.09	1,663.91	1,663.91		
Civil defense	2,500.00	1,529.75	970.25	949.29	20.96	
Finance Department						
Accounting	8,265.00	253.82	8,011.18	8,007.75		3.43
Insurance and retirement	20,665.00	1,531.47	19,133.53	19,133.53		
Treasury activities	6,236.00	176.21	6,059.79	6,059.79		
Assessment activities	12,496.00	1,180.61	11,315.39	11,315.39		
Collection activities	7,409.00	205.36	7,203.64	7,203.64		
Law Department						
Administration of office	10,990.00	(16,708.32)	27,698.32	23,804.92	3,893.40	
Planning Board						
Administration of office	300.00	289.93	10.07	10.07		
Municipal Court						
Compensation of officials	2,700.00		2,700.00	2,699.96		.04
Fire Department						
Fire protection	69,521.00	1,166.30	68,354.70	67,472.79	881.91	
Street lighting	31,500.00	1,092.97	30,407.03	30,407.03		
Police Department						
Police protection	87,700.00		87,700.00	86,919.74	490.26	290.00
Public Works Department						
General administration	6,508.00	1,477.24	5,030.76	5,030.76		

STATEMENT OF APPROPRIATIONS—CITY ACTIVITIES (Cont.)

Year Ended December 31, 1953

	Original Appropriation	Transfers Reduction or (Addition)	Adjusted Appropriation	Expended	Encumbered	Balance (Net) Under or (Over) Expended
Streets and bridges	74,352.00	(19,245.12)	93,597.12	93,597.12		
Street cleaning	12,492.00	4,339.44	8,152.56	8,152.56		
Snow removal	33,437.00	9,937.63	23,499.37	23,499.37		
Refuse disposal	28,876.00	682.01	28,193.99	28,193.99		
Sewer maintenance	10,540.00	(2,527.62)	13,067.62	13,067.62		
Public Health Department						
Inspection services	3,635.00	43.86	3,651.14	3,649.32	1.82	
District Nursing Association						
Clinical services	2,000.00		2,000.00	2,000.00		
Welfare Department						
Administration and relief	36,103.00	2,944.58	33,158.42	33,158.42		
Old age assistance	22,800.00	867.93	21,932.07	21,932.07		
Parks Department						
Recreation program	5,445.00	38.14	5,406.86	5,406.86		
Maintenance	18,094.00	992.47	17,101.53	17,067.03	34.50	
Public Library						
General administration	25,006.00	3,222.01	21,783.99	21,783.99		
Purchase of books	2,200.00	(144.49)	2,344.49	2,344.49		
School Committee						
City share in operations	381,345.00		381,345.00	381,345.00		
Payment in pensions	3,800.00	535.24	3,264.76	3,264.76		
Wentworth Hospital						
City share in operations	50,000.00		50,000.00	50,000.00		
Cemetery						
City share in operations	6,500.00		6,500.00	6,500.00		
Financial						
Capital outlay	44,426.00	1,814.67	42,611.33	6,817.67	26,662.28	9,131.38
Expenses of current borrowings	6,039.50	(749.56)	6,789.06	6,724.11	22.55	42.40
Maturing bonds, other than water department	77,006.50		77,006.50	77,006.50		
School bonds	57,300.00		57,300.00	57,300.00		
County taxes	75,000.00		77,000.00	71,432.47		3,567.53
	$1,294,510.00		$1,294,510.00	$1,249,392.25	$32,118.28	$13,060.47

STATEMENT OF OPERATIONS—WATER DEPARTMENT

Year Ended December 31, 1953

REVENUE RECEIVED		
Meter rates		$84,417.47
Service piping and sales of pipe		9,702.29
Miscellaneous sales		78.50
Penalties and fines		215.27
Hydrant rentals		100.00
		$94,513.53
OPERATING EXPENDITURES		
Source of supply labor	670.80	
Pumping station—labor	3,954.23	
—supplies	1,114.99	
Purification supplies and labor	3,649.11	
Power purchased	13,299.72	
Repairs—supply system	647.28	
—mains and hydrants	12,183.03	
—services	8,745.02	
Gravity system labor and supplies	1,340.48	
Distribution—wages	5,346.39	
—supplies and expenses	423.74	
Meter department—labor	1,670.05	
—supplies	413.72	
—salaries of readers	1,568.24	
Salaries—superintendent	2,253.60	
general office	1,972.19	
Motor vehicle expenses	1,188.85	
Office and general expenses	1,144.08	
Insurance	703.86	
Stationery and printing	14.12	
Taxes	115.50	
Employee retirement	1,648.12	
Interest on bonds	3,073.00	
		67,140.21
Operating gain (Cash basis, without depreciation)		27,373.32
Capital Expenditures from Revenue		
New mains and services	13,391.34	
Bond principal payments	20,400.00	
		33,791.34
Revenue (deficit) for the year		(6,418.02)
Fund balance, January 1, 1953		1,175.72
Surplus (deficit) for the year, as above		(6,418.02)
Fund balance (deficit), December 31, 1953		(5,242.30)

STATEMENT OF OPERATIONS—CEMETERY DEPARTMENT

Year Ended December 31, 1953

REVENUES RECEIVED

Care and maintenance	$ 3,427.85
Interments	5,091.00
Sale of materials and stores	883.19
Sale of lots	3,018.00
Rent of house and tomb	10.00
Transfer of trust fund income	5,000.00
Appropriation from city activities	6,500.00
	$23,930.04

EXPENDITURES

Salaries and wages	19,677.82	
Employees' retirement	745.39	
Fuel, light and water	301.27	
Gasoline and vehicle expense	712.24	
Repairs, maintenance and supplies	1,180.53	
Insurance	429.30	
Telephone, telegraph and postage	222.74	
Miscellaneous	295.50	
		23,564.79
Operating surplus for the year		365.25
Fund balance forward, January 1, 1953		None
Add		
Operating surplus for the year, as above		365.25
Fund balance, December 31, 1953		365.25

STATEMENT OF OPERATIONS—PACIFIC MILLS

Year Ended December 31, 1953

REVENUES RECEIVED

Rent of space		$ 120.00
Sales of steam		23,043.56
		23,163.56

EXPENDITURES

Salaries and wages	$ 9,623.36	
Fuel oil, coal, electricity and water	15,322.73	
Plant repairs and small tools	612.83	
Supplies	503.24	
Insurance and retirement	1[illegible]0.00	
Telephone, telegraph and postage	111.44	
Major repairs—boilers	2,265.00	
		28,614.09
Operating (deficit) for the year		(5,447.53)
Fund balance (deficit) forward, January 1, 1953		(250.93)
Add		
Operating (deficit) for the year		(5,447.53)
Fund balance (deficit) December 31, 1953		(5,698.46)

STATEMENT OF OPERATIONS—SCHOOL DEPARTMENT

Year Ended December 31, 1953

REVENUES RECEIVED

Appropriations from city	$381,345.00
Tuition fees from other districts	61,223.07
Reimbursements from Area Vocational Program	29,652.91
Reimbursements from veterans' courses	409.65
Sale of material for projects	128.17
Federal aid on current expenses	29,226.85
Miscellaneous	1,817.10
Total Revenues Received	$503,802.75

EXPENDITURES

General Administration			
Salaries—superintendent and clerical	14,700.26		
Stationery and telephone	1,909.71		
Tax for state-wide supervision	3,604.00		
Employee retirement contribution	20,234.87		
Insurance and bonds	8,649.72		
		49,098.56	
Operation of Schools			
Salaries—principals, teachers, substitutes and special classes	308,518.63		
Clerical assistants	3,207.53		
Texts and instructional aids	7,200.20		
Other scholars' supplies—paper, notebooks, lumber, shop tools, etc.	11,105.00		
All other instruction expenses	9,629.36		
		339,660.72	
Building Expenses			
Salaries of janitors	26,821.62		
Fuel and heat	14,254.65		
Light, water and janitors' supplies	12,204.29		
Repairs to buildings and grounds	7,030.62		
		60,411.18	
Transportation		15,828.07	
Health supervision		6,097.17	
Carried forward—revenues			503,802.75
—expenditures		471,095.70	

STATEMENT OF OPERATIONS—SCHOOL DEPARTMENT (Cont.)

Year Ended December 31, 1953

Carried forward—revenues			503,802.75
—expenditures		471,035.70	
EXPENDITURES (Cont.)			
Miscellaneous			
Special fund activities	4,328.35		
Improvements to buildings	8,610.61		
New equipment purchased	3,493.90		
		16,432.86	
Encumbrances			
Unpaid bills and purchase orders for operating expenses	10,923.30		
For capital outlay	6,927.00		
		17,850.30	
Total Expenditures			505,378.86
Excess of expenditures over income			1,576.11
Less: Tuition Receivable (1953)			116.30
Operating surplus (deficit) for the year			(1,459.81)
Fund balance forward, January 1, 1953			None
Deduct			
Operating (deficit) for 1953, as above			(1,459.81)
Fund balance, (deficit) December 31, 1953			(1,459.81)

SCHEDULE OF EARMARKED FUNDS

Year Ended December 31, 1953

	Balance Jan. 1, 53	Receipts	Payments	Balance Dec. 31, 53
PROCEEDS OF BOND ISSUES				
Ward Five house	2,879.94		61.75	2,818.19
Fire dept. aerial ladder	142.44			142.44
New sewers—1951	10,461.14		6,241.41	4,222.73
Eliot road bridge	1,911.49			1,911.49
Fairfield Drive	2,312.03		163.75	2,148.28
Cataract Avenue	961.08			961.08
New school equipment	431.19			431.19
New elementary school	120,399.19		38,183.47	82,215.72
Water bonds—1951	12,010.33		11,026.75	983.58
Hospital equipment	1,478.10	4,770.34	826.21	5,422.23
Cemetery truck	839.03		839.03	
1952 improvement and construction bonds	106,716.29	15,260.00	96,117.01	25,859.28
Water dept. filter beds	6,663.08		6,083.40	579.68
Dover Hospital construction	13,303.70	‡613,664.94	556,482.37	70,486.27
Schools—construction and equipment		100,471.08	75,797.26	24,673.82
Sewer construction—1953		75,347.58	4,157.08	71,190.50
Total Bond Funds	280,512.03	809,513.94	795,979.49	294,046.48
SPECIAL COLLECTIONS				
Dog licenses		1,862.50	1,862.50	
Vending machines	4.60	62.42	33.92	33.10
Planning Board—maps	57.55	50.00		107.55
Municipal Court	1,590.79	8,066.12	9,420.70	236.21
Garage fire claim	4,435.48		33.75	4,401.73
Health dept. sealing fees		281.40	281.40	
Bellamy Park concessions	47.05	110.00		157.05
Library—miscellaneous	24.30			24.30
School music fund	68.64			68.64
School lunch program	5,745.86	30,092.24	28,599.75	7,238.35
Overseer of the poor—special	113.44		113.44	
Mill—steam reserve	1,409.57	1,734.18		3,143.75
Guppy Farm fire loss		3,964.24		3,964.24
Total Special	$ 13,497.28	$ 46,223.10	$ 40,345.46	$ 19,374.92
Total Earmarked Funds	$294,009.31	$855,737.04	$836,324.95	$313,421.40

‡Proceeds of bond issue	200,926.89
Raised by local citizens	157,184.52
Transfer of special trust funds	118,437.71
State of N. H., grant	137,115.82

STATEMENT OF TAX ACCOUNTS

Year Ended December 31, 1953

	1953 Taxes		Prior Years Taxes	
	Property	Polls	Property	Polls
Total assessed valuation	$25,156,902.00			
Tax rate	$43.80			
Balance January 1, 1953			$91,198.16	23,754.90
Committed to tax collector	1,101,872.13	15,520.00		
Timber, school and bank stock taxes	4,167.13			
Taxes added to list	4,181.12	180.00	93.02	102.00
Overpayments and refunds	85.00	4.00	107.83	8.00
Corrections and adjustments	.12		10.25	10.00
Total Charges to Collector	$1,110,305.50	$15,704.00	$91,409.26	$23,874.90
Accounted for as follows:				
Collections turned over to treasurer	978,806.51	10,746.00	88,261.41	1,760.00
Authorized abatements	20,019.33	1,266.00	1,119.60	440.00
Uncollected, December 31, 1953	111,479.66	3,692.00	2,028.25	21,674.90
	$1,110,305.50	$15,704.00	$91,409.26	$23,874.90

AGE ANALYSIS OF UNPAID TAXES PRIOR TO 1953

	Property	Polls
Levied for the year 1952	1,072.00	1,162.00
1951		1,686.40
1950		1,792.00
1949		1,965.00
1948	127.50	1,698.00
1947	181.72	1,382.00
1946	165.80	1,175.00
1945	83.80	3,100.00
1944	68.10	2,601.00
1943	9.50	773.00
1942	42.11	726.00
1941	131.81	732.00
1940	90.37	621.60
1939	10.75	443.00
1938	35.49	235.00
1937	9.30	217.50
1936		511.00
1935		526.00
1934		320.60
	$2,028.25	$21,674.90

SUMMARY OF TRUST FUND BALANCES

December 31, 1953

	Principal	Accumulated Income
Cemetery		
Perpetual care funds	$208,178.89	$ 6,105.71
Special funds for other cemetery purposes	12,306.56	6,036.80
Dover Public Library		
Funds for the purchase of books, general maintenance and other library purposes	28,532.51	4,516.92
Dover School District		
Funds for sundry school purposes	4,255.00	3,220.93
Park Department		
Funds for the care of parks	14,600.00	2,382.18
Trust Funds for Poor Relief	8,000.00	817.10
Wentworth Hospital		
Free beds funds and general maintenance funds	176,553.37	897.10
Special purpose hospital funds	11,067.61	1,044.53
	$463,493.94	$25,021.30
Wentworth Hospital—Construction Funds received in cases where principal and income must be used for new hospital construction		
The Fannie A. Rollins Fund	7,536.42	680.84
	$471,030.36	$25,702.14

STATEMENT OF BONDED DEBT

December 31, 1953

CITY ACTIVITIES

	Rate	Balance Dec. 31, 53	Paid in 1953 Principal	Interest
New City Hall—1935	2½	$ 8,000.00	4,000.00	250.00
Construction and equipment—1945	2	7,000.00	3,500.00	210.00
Construction and equipment—1946	1½	18,600.00	6,200.00	372.00
Construction and equipment—1947	1½	15,000.00	9,000.00	360.00
Improvement bonds—1948	1¾	63,000.00	10,000.00	1,277.50
Improvement and equipment—1949	1¾	50,000.00	5,000.00	962.50
School bonds—1950	1½	775,000.00	45,000.00	12,300.00
Fire department equipment—1951	1¾	24,000.00	4,000.00	490.00
Sewer bonds—1951	1¾	24,000.00	3,000.00	472.50
Sewer bonds—1952	1.60	15,000.00		240.00
Street bonds—1952	1.60	80,000.00	10,000.00	1,440.00
Departmental equipment—1952	1.60	62,000.00	15,000.00	1,232.00
School bonds—1953	2¾	100,000.00		
Sewer bonds—1953	2¾	75,000.00		
Hospital bonds—1953	2¾	200,000.00		
Total City Proper		$1,516,600.00	$114,700.00	$ 19,606.50

WATER DEPARTMENT

Water works—1946	1½		5,000.00	75.00
Water works extension—1947	1½	13,600.00	3,400.00	255.00
Water works—1948	1¾	5,000.00	1,000.00	105.00
Water bonds—1950	1¾	109,000.00	7,000.00	2,030.00
Water bonds—July 1, 1952	1.60	18,000.00		288.00
Water works equipment—1952	1.60	16,000.00	4,000.00	320.00
Total Water Bonds		$ 161,600.00	$ 20,400.00	$ 3,073.00
Total Bonded Debt		$1,678,200.00	$135,100.00	$ 22,679.50

ANALYSIS OF FUNDED DEBT MATURITIES

	For City Activities	Water Department
Due in year 1954	130,700.00	17,400.00
1955	127,700.00	17,400.00
1956	114,200.00	17,400.00
1957	108,000.00	17,400.00
1958	108,000.00	10,000.00
1959	103,000.00	9,000.00
1960	86,000.00	9,000.00
1961	83,000.00	8,000.00
1962	77,000.00	8,000.00
1963	69,000.00	6,000.00
1964 through 1973	510,000.00	42,000.00
	$1,516,600.00	$ 161,600.00

WENTWORTH HOSPITAL

City of Dover, N. H.

BALANCE SHEET

December 31, 1953

ASSETS		
Cash		
Balance in city treasury	$ 4,344.31	
Petty cash fund	200.00	
		$ 4,544.31
Accounts Receivable		
Patients in hospital	6,355.54	
Blue Cross accounts	5,020.36	
Discharged patients	67,742.61	
Accounts with collection agencies	21,403.77	
Welfare agencies	1,594.03	
Creditor's debit balances	772.23	
	102,888.54	
Less: Reserve for bad debts	23,800.21	
		79,088.33
Inventories		
Canned and packaged foods	1,523.85	
Medical and surgical supplies	15,985.72	
Office supplies	28.87	
Returnable containers	182.50	
		17,720.94
Prepaid insurance		3,131.34
		$104,484.92
LIABILITIES AND FUND BALANCE		
Accounts Payable		
Trade creditors	6,481.39	
Refunds due patients	208.88	
		6,690.27
Accrued Expenses		
Estimated water bill		496.00
Total liabilities		7,186.27
Fund Balance		
Surplus, January 1, 1953	94,112.28	
Deduct:		
Adjustments affecting prior years	255.87	
	93,856.41	
Add:		
Excess of revenues for 1953	3,442.24	
Surplus, December 31, 1953		97,298.65
		$104,484.92

WENTWORTH HOSPITAL

City of Dover, N. H.

STATEMENT OF OPERATIONS

Year Ended December 31, 1953

REVENUES

Charges to Patients

Routine and nursery care			170,526.50
Operating room			31,549.26
Delivery room			6,537.00
X-Ray diagnosis			30,665.50
Laboratory			18,814.25
Drugs			18,918.69
Oxygen			6,159.73
All other			1,569.03
			$284,739.96
Less			
Discounts, allowances and free work		1,165.23	
Blue Cross discount		2,895.00	
Allowance for bad debts		4,326.78	
			8,387.01
Net earnings from patients (accrual basis)			276,352.95

Other Income

Staff meals, rooms and laundry		9,443.13	
All other operating income		695.83	
Appropriation—City of Dover		50,000.00	
Bad debts collected		368.57	
Trust fund income	8,200.00		
Less: Patients accounts charged to free bed funds	5,202.95		
		2,997.05	
			63,504.53
Total Income			$339,857.53
Less			
Operating expenses—per schedule		336,378.25	
Non-operating expenses		37.04	
			336,415.29
Net addition to surplus for the year			3,442.24

WENTWORTH HOSPITAL

City of Dover, N. H.

SCHEDULE OF OPERATING EXPENSES

Year Ended December 31, 1953

OPERATING EXPENSES

Administration		
Salaries—director, assistants and clerical	20,568.00	
Postage, stationery and telephone	3,752.05	
Insurance and bonds	3,979.38	
Employee retirement	6,782.40	
Other administrative expenses	4,677.52	
		39,759.35
Dietary Expenses		
Salaries	15,482.21	
Raw and prepared foods	24,708.13	
Other supplies and expenses	468.88	
		40,659.22
Housekeeping		
Salaries	16,733.29	
Supplies and expenses	112.35	
		16,845.64
Laundry		
Salaries	10,787.13	
Supplies and repairs	1,359.53	
		12,146.66
Linen Service		
Salaries	1,603.12	
Supplies	2,913.59	
		4,516.71
Nurses Home		
Payments in lieu of rent	2,379.60	
Fuel, light and water, repairs	310.91	
		2,690.51
Operation of Plant		
Engineers and firemen	10,156.14	
Coal, gas and oil	10,097.60	
Electricity	2,843.81	
Ice and Water	2,500.45	
Repairs and supplies	1,245.24	
Maintenance salaries	5,549.85	
Repairs buildings and grounds	1,518.34	
		33,911.43
Nursing Service		
Salaries—supervisors, nurses and orderlies	100,935.96	
Supplies and expenses	35.68	
		100,971.64
Nursing Education		
Salaries of instructors and supervisor	211.25	
Student stipends	79.24	
Value of students' board	627.50	
Supplies, texts, etc.	67.97	
		985.96

WENTWORTH HOSPITAL

City of Dover, N. H.

SCHEDULE OF OPERATING EXPENSES (Cont.)

Year Ended December 31, 1953

Medical and Surgical		
Pharmacy salaries	1,820.70	
Drugs and prescriptions	10,091.19	
Oxygen	2,019.08	
Dressings, disinfectants, etc.	4,494.85	
Supplies and repairs	159.52	
		18,585.54
Medical Records		
Salaries	4,207.93	
Supplies and expenses	279.07	
		4,487.00
Operating Room		
Salaries	12,223.38	
Instruments and supplies	7,314.88	
Repairs and miscellaneous	280.55	
Anesthesia supplies	1,428.79	
		21,247.60
Delivery room supplies		3,212.65
X-Ray Diagnosis		
Radiologist fees	13,089.05	
Staff salaries	6,283.55	
Films	3,473.68	
Other supplies	746.23	
Repairs	63.95	
		23,656.16
Laboratory		
Pathologist salary	5,289.67	
Salaries—technicians	6,097.01	
Supplies and expenses	659.40	
Outside fees	656.00	
		12,702.08
Total Operating Expenses		$336,378.25

WENTWORTH HOSPITAL

City of Dover, N. H.

CONDENSED COMPARATIVE STATEMENT OF OPERATIONS

Years Ended December 31, 1953 and December 31, 1952

REVENUES

	Dec. 31, 1953	Dec. 31, 1952
Net earnings from patients	$276,352.95	$266,258.84
City of Dover—appropriation	50,000.00	42,286.77
Staff meals, room and laundry	9,443.13	18,110.72
All other income	4,061.45	3,658.33
Total Income	$339,857.53	$330,314.66

EXPENSES

Administration	39,759.35	30,402.81
Dietary	40,659.22	39,680.84
Housekeeping	16,845.64	17,743.32
Laundry and linen	16,663.37	15,960.58
Nurses' home	2,690.51	3,052.52
Plant operation	33,911.43	31,813.86
Nursing service	100,971.64	79,125.62
Nursing education	985.96	15,986.49
Medical and surgical	18,585.34	21,287.88
Medical records	4,487.00	3,955.88
Operating and delivery rooms	24,460.25	18,291.83
X-Ray	23,656.46	23,697.06
Laboratory	12,702.08	11,966.06
Total Operating Expenses	$336,378.25	$312,964.80
Non-operating expenses	37.04	472.76
Total Charges	336,415.29	313,437.56
Net revenue added to surplus	3,442.24	16,877.10

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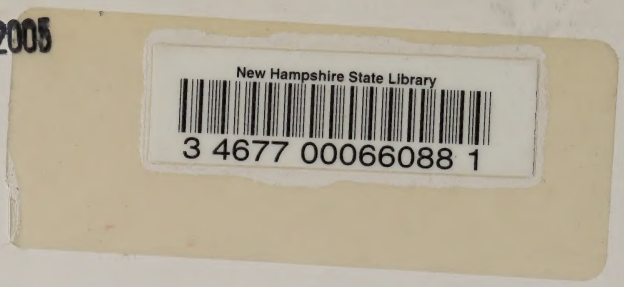
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MEMO

Things you would like to recall for the year 1953

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